

Workplace Giving

Workplace giving is a simple and effective way of supporting the Hospice through employee payroll contributions. Employees choose to make donations direct from their pre-tax salary. Their income tax is immediately adjusted based on their donation eliminating the need to keep receipts for their annual tax return.

You can boost the impact of workplace giving by matching employee contributions and becoming Premium Workplace Givers.

It's a simple idea, but all the donations add up throughout the year and really make a difference.



Bring your organisations values and culture to life!

Organisations that participate in Workplace Giving experience greater engagement with their employees and community. It is a way of teaming up with your workforce to make a difference in your community and embracing a culture of kindness.

Workplace givers receive:

1. A thank you letter to all employees that choose to donate to Hospice.
2. Listing on the Our Workplace Giving Partners page on our website.
3. A certificate for display

Workplaces that match employee contributions of value greater than \$500 per year will be profiled in the Hospice Newsletter.



Why support the delivery of palliative care?

To ensure the availability of specialist care

Working with GP's and palliative care teams, Hospice creates specialised care plans to support each guest's individual needs. Hospice also provides psychological, emotional and spiritual support to guests, families and carers.

To improve quality of life for the vulnerable and the people who care for them

Effect real change for people at the end of their lives and those living with chronic illness in a very tangible and meaningful way.

To show your commitment to your community

Aligning your brand as a Supporter of Albany Community Hospice provides a unique opportunity to demonstrate commitment to the health and welfare of the Great Southern region and its local communities.

Setting up your Workplace Giving

All current payroll systems or accounting software can facilitate workplace giving. The set-up process is straightforward – similar to a SMSF or health fund.

- Employee completes and submits donation form, or authorises donation through employment contract/deposit narration to help the Hospice track where donations have come from. Include your company's name and a workplace giving reference. For example, XYZ Ltd's narration would be "XYZLtdWPG"
- If matching, determine when matching funds will be transferred to Hospice (e.g. monthly, quarterly, annually)
- Hospice will acknowledge receipt of funds via email.
- Payroll produces monthly report for program manager, including:
 - Participation % = total staff / number of employees giving pre-tax
 - Total donation amount per pay period
- At the end of financial year, total workplace giving donations are recorded on each employee's PAYG summary

Funds can be deposited via:

Albany Hospice Inc.

Bank: NAB

BSB: 086-518

Account Number: 541-701-256

Email finance@albanyhospice.org.au for receipt and/or confirmation.



Where does your money go?



Clinical Services

Maintaining and extending the ability of the Hospice to provide of high-level expertise and person-centred palliative care from a team of dedicated staff and volunteers.



Technology & Equipment

Ensuring patients and carers have access to necessary technology for optimum comfort and care.



Innovation & Business Development

Identification and uptake of opportunities to continuously improve the level of patient care and ensure a sustainable operation well into the future.



Education & Training

Ongoing palliative care education and training to ensure the care team deliver best practice and stay abreast of any changes that occur in the palliative care area of specialty.



Did you know?

The Hospice provides care to over 150 patients per year has to fundraise approximately \$200,000 a year to continue to provide its service to the community.

For more information

For further information visit www.albanyhospice.org.au or contact our Communications and Engagement

Coordinator on

(08) 9892 2456 or email

communications@albanyhospice.org.au